

St. Mary's University School of Law
Application for Admission to the Master of Laws Program

This application is to commence study in Fall 2023
(Check one) Spring 2024
 Fall 2024

This application is to study full-time or part-time

This application is for the LL.M. Program in (check one):

- American Legal Studies
- International & Comparative Law
- International Criminal Law
- General Law
- Cybersecurity Law Concentration – Public Law or Private Law
- Employment & Human Resource Law Concentration
- Territorial Law Concentration

1. General Information: Please answer *all required* questions and attach additional 8 ½ sheet as necessary.

Last four digits of U.S. Social Security Number **only** (if applicable)

Full Name (Last, First, Middle)

Name Under Which Formerly Known (If applicable)

Date of Birth (MM-DD-YY) Country of Citizenship

City, County, State (or Province or Territory), and Country of Birth

Gender Male Female

2. Current Mailing Address (Valid through: _____ / _____ / _____) MM-DD-YR

Street

City

State (or Province or Territory) and Zip Code (or Post Code)

(____) _____ / (____) _____ / (____) _____
Day Phone Evening Phone Cell Phone

E-mail Address: _____

Permanent Mailing Address (Use Effective: / /)

_____ Street

_____ City

_____/_____
State and Zip Code Texas County of Permanent Residence

() _____ / () _____
Day Evening

Emergency contact information: _____

Phone number: _____

Note: Failure to advise our office of address changes may delay or prevent delivery of notices from the Law School. Local address updates are required from international students at Orientation and whenever an address change is made.

ALL MATERIALS SUBMITTED BY AND ON BEHALF OF AN APPLICANT BECOME THE PROPERTY OF ST. MARY'S UNIVERSITY SCHOOL OF LAW AND CANNOT BE RETURNED.

3. Academic Information:

List in chronological order all community/junior colleges, colleges, universities, graduate and professional schools attended (*Please do not abbreviate*).

Dates of Attendance		Degrees Received			
Institution	Location	From	To	Major	or Anticipated/Date
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Have you taken the TOEFL, IELTS or Duolingo?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, list below the dates taken and scores	If no, list below the date you will be taking the test.
TOEFL/IELTS/Duolingo Date _____ Score _____	Date _____
MM/YYYY	MM/YYYY

4. Have you ever applied to St. Mary's University School of Law? Yes No
If yes, in what year(s)? _____

5. Have you ever been, or are you currently, in an accredited U.S. J.D. program, at any law school? Yes No
If yes, identify the law school and the dates attended below and give reasons for leaving *on a separate sheet of paper*.
Name of Law School

Dates of Attendance

6. Are you a graduate of a foreign law school? Yes No

Name of Law School

7. List *on a separate sheet of paper* all scholastic or academic honors achieved.

8. Have you ever been dropped, suspended, warned, placed on academic or disciplinary probation, disciplined, expelled or advised to resign from any post-secondary school, college, university, graduate, professional or law school? Yes No
If yes, list and explain in detail each instance *on a separate sheet of paper*.

9. Are you licensed to practice in a foreign country? Yes No

Country:

10. Do you plan to take the Bar? Yes No

Jurisdiction? If so, which _____

Please be aware that failure to maintain legal immigration status within the U.S. may be a reason for a state to deny admission to the bar.

11. Character, Fitness and the Bar Examination:

High ethical standards govern both lawyers and those seeking to be admitted into the practice of law in all states. Good moral character and fitness are required, in Texas by the Rules Governing Admission to the State Bar of Texas, adopted by the Supreme Court of Texas. These State Bar requirements seek to exclude from practice dishonest or untrustworthy persons, as well as persons whose character traits are likely to injure clients, obstruct justice or violate the rules of professional conduct. *Every person intending to apply for admission to the Texas State Bar must file with the Board of Law Examiners a "Declaration of Intent to Study Law" during the first year of law school.*

The Board will conduct a proper investigation of the moral character and fitness of the applicant. Failure to disclose an act or event described in the following questions may lead to more serious consequences than the act or event itself, and failure to provide full and truthful answers may result in the withdrawal of admission, exclusion after

matriculation, revocation of degree or other disciplinary action of the Law School, as well as denial of permission to practice law by the state in which you seek admission.

If you intend to take a bar examination outside the state of Texas, you should check with the intended jurisdiction concerning issues of character and fitness.

If your answers to any of the following questions (16 a,b,c,d) is “yes”, provide full and complete explanations clearly answering the question on separate sheets of paper.

(a)

Yes No

Have you ever, either as an adult or a juvenile, been **arrested, cited, ticketed for or charged with any violation of the law?**(You may exclude minor traffic violations. However, you must report any traffic offenses involving alcohol, drugs or a controlled substance and any offenses in which there was an attempt, successful or not, to suspend or revoke your driver’s license.) You must disclose each instance of arrest, citation, or ticketing, even though charges may not have been brought against you and even if charges were dismissed or you were acquitted. You must also disclose each instance even if such charges resulted in deferred adjudication or a conviction was reversed, set aside, or vacated, as well as fully disclosing even if you were granted any type of pretrial diversion. (An applicant will not need to disclose information about a juvenile record that has been sealed or expunged.)

Disclosure is required even if you have been told by any source that you do not have to disclose any such instance.

(b)

Yes No

Have you ever been a party to a civil proceeding in which you were alleged to have committed fraud or any type of misrepresentation, a proceeding in which you were alleged to have engaged in grossly negligent or reckless conduct or a bankruptcy proceeding that reasonably bears on your fitness to practice law?

(c)

Yes No

Have you ever been disciplined or reprimanded by any trade, business or professional organization or had revoked a publicly granted license to practice a trade, business or profession?

(d)

Yes No

If you have ever served in the Armed Forces (federal or state), were any administrative or disciplinary proceedings commenced against you, or did you receive a less than honorable discharge? *(If you have never served in the Armed Forces, you may leave this question blank.)*

Employment Information:

12. Were you employed during the academic year while attending college? Yes No if yes, describe the nature of your employment and the hours worked per week *on a separate sheet of paper.*

13. If you are not currently enrolled in school, list employment held since graduation, including the dates of employment *on a separate sheet of paper*. (***A resume providing this information may be submitted with the application.***)

14. **Personal Statement** – Please submit a statement, *on a separate sheet of paper*, telling the Admissions Committee about yourself and your motivation to pursue legal education. Our goal is to create an intellectually stimulating student body comprised of persons who have diverse backgrounds and who share a desire for academic excellence and accomplishment in the practice of law. In addition to outstanding academic ability, which is a prerequisite, we seek evidence of qualities such as leadership ability, maturity, organizational skills, knowledge of other languages and cultures, a history of meeting challenges or overcoming disadvantage, extraordinary accomplishment or success in a previous career. If you possess any of the above qualities, or other qualities you wish the Committee to consider, include information to that effect in your statement.

Optional Information

*Providing the following information is optional. If you choose to provide it, you may include it in your personal statement or attach it **on a separate sheet of paper**.*

15. If you wish to have your ethnicity or cultural background considered for diversity purposes, please describe your ethnic and/or cultural background.
16. Describe any volunteer public-interest or social-service work in which you are or have been involved, in what capacity you served and the time devoted to it.
17. If there is any other information you wish the Committee to consider, including other extracurricular activities, accomplishments or personal history not included elsewhere in this application, please provide it.
18. Notice of Availability of the Annual Security and Fire Safety Report: St. Mary's University is committed to assisting all members of the community in providing for their own safety and security. The Annual Security and Fire Safety Report is available at www.stmarytx.edu/compliance/clery-act-information/. If you would like a hard copy of the report, stop by the St. Mary's Police Department Office at One Camino Santa Maria, San Antonio, Texas 78228 or request a copy be mailed to you by calling 210-436-3330. The report contains information, as required by law, regarding campus security and personal safety. The report also contains information about fire statistics in campus residential facilities and crime statistics for the three previous calendar years that occurred on campus; property owned or controlled by the University; and public property within, or immediately adjacent to and accessible from the campus.

Certification Statement (Required)

I certify that the information provided in this application for admission, and in any attachments hereto, is true and complete. I understand that St. Mary's University School of Law will rely on the information I have provided in reaching an admissions decision.

I further understand that if I am admitted and the information provided in this application is found to be false or incomplete, I may be dismissed from St. Mary's University School of Law and/or any degree I earn may be revoked.

Signature

Date

City,

State

**Please email completed form to:
St. Mary's University School of Law
stmullm@stmarytx.edu**

Applicant's Checklist

1. I have attached my Personal Statement.
2. I have attached my resume.
3. I have arranged for my official transcript to be sent on my behalf.
International students must arrange for their foreign transcripts to be evaluated. Please find below a list of acceptable vendors:

- [SpanTran](#)
- [Foreign Credential Service of America](#)
- [International Educational Equivalency Evaluation Services Inc.](#)
- [Transcript Research](#)
- [World Education Services](#)

Note: Only official standardized English language proficiency test scores and official transcripts are accepted.

4. I have arranged for two professional recommendations to be sent on my behalf.
5. I have arranged for my English language proficiency test score to be sent on my behalf.
6. I have completed, dated and signed the St. Mary's University School of Law application form.
7. **I have retained a copy of my completed application form and attachments for my personal records.** *(Every person intending to apply for admission to the State Bar of Texas must file a Declaration of Intent to Study Law. Such persons will be required to submit a copy of their application form with their Declaration of Intent to Study Law form.)*